



Approved Board of Trustees Meeting Minutes: Monday, May 20, 2024 at 7:00 PM

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Lisa Kropp, Library Director

Trustee Courtney Bynoe was absent with notice to attend the Lindenhurst Community Dinner on behalf of the Library Board, with Assistant Director Caitlin Sempowich.

Trustee Kenneth St. John was late with notice due to mechanical issues on the LIRR, and entered the meeting at 7:30 PM

A member of the public attended the meeting.

Board President Jane Dietz called the meeting to order at 7:04 PM

Motion to adopt the agenda (Novello/Giacomazzo) 3-0.

Motion to adopt the prior meeting minutes (Giacomazzo/Novello) 3-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Novello/Giacomazzo) 3-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN): Motion to approve the Baldessari & Coster Auditors for the 2023-24 annual audit at a cost not to exceed \$14,000 (Novello/Giacomazzo) 4-0.

Infrastructure Committee (LN/JD): The Director shared information regarding quotes to replace the damaged Annex driveways with permeable pavers like the green parking lot, and should have finalized quotes to share at the June meeting.

Motion to approve 25 laptops to replace staff computers at a total cost of \$21,425 from Lenovo using \$6,850 from committed technology funds, and the remaining balance of the technology equipment line (St. John/Giacomazzo) 4-0.

Personnel Committee (KSJ/GG): Motion to accept the resignation of Antonia Bruno from her part-time Library Assistant position, effective June 5, 2024. (St. John/Giacomazzo) 4-0.

The Board thanked Ms. Bruno for her dedicated service in her role as the Social Services Advocate for the Library, and wished her the best in her new full-time position in Albany.

Motion to approve the hiring of Lawrence Ruggiero and Jocelyn Maletta at part-time library pages, at the rate of \$16.00 per hour, according to NYS minimum wage. (Giacomazzo/Novello) 4-0.

Motion to approve the hiring of Jillian Carson as a part-time library clerk in the YS Department at a contractual rate of \$17.94 per hour, no more than 17.5 hours a week per civil service guidelines. (St. John/Novello) 4-0.

Policy Committee (JD/KSJ):

Motion to reaffirm the Sexual Harrassment Prevention Policy (Novello/St. John) 4-0.

Motion to approve the revised Standard Work Day Policy (Novello/St. John) 4-0.

Motion to approve the revised Sustainability Policy (Novello/Giacomazzo) 4-0.

Motion to approve the revised Tutoring Policy (Novello/St. John) 4-0.

Motion to approve the revised Press and Public Media Policy (Giacomazzo/St. John) 4-0.

Motion to approve the revised Filming and Photography Policy (St. John/ Giacomazzo) 4-0.

Motion to approve the revised Security Cameras Policy (Giacomazzo/St. John) 4-0.

Strategic Planning Committee (GG/CB): Motion to adopt the July 2024 – June 2028 Strategic Plan (Giacomazzo/St. John) 4-0.

Unfinished Business: Lisa and Caitlin are continuing to work on a home for the one antique book.

New Business: Motion to accept a donation of one native tree and two native blueberry bushes for the Annex, from Girl Scout Troop 1057 (Giacomazzo/St. John) 4-0.

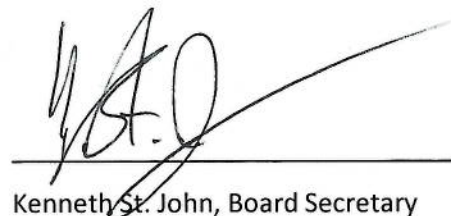
Motion to enter into executive session at 8:15 PM to discuss a specific corporation and the annual evaluations of management/confidential employees (St. John/Novello) 4-0.

Motion to exit executive session at 8:45 PM (Novello/Giacomazzo) 4-0.

With no further business to discuss, the meeting adjourned at 8:54 PM (St. John/Giacomazzo) 4-0.

Next meeting: Monday, June 17 at 7:00 PM


Lisa Kropp, note taker


Kenneth St. John, Board Secretary