



**Approved Board of Trustees Meeting Minutes:
Monday, September 16, 2024 at 7:00 PM**

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Courtney Bynoe, Secretary
Lori-Ann Novello, Trustee
Kathleen Busch, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Assistant Director

Guest: Justine Rivera

Board President Jane Dietz called the meeting to order at 7:00 PM

Motion to adopt the agenda (Giacomazzo/Novello) 5-0.

Motion to adopt the prior meeting minutes (Bynoe/Busch) 5-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the financial report, with receipts, cash flow, disbursements and warrants as presented (Novello/Bynoe) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN):

A discussion about moving funds from "merchant services" to the interest bearing money market account occurred. Money in the merchant services comes from credit card transactions.

Motion to move \$70,000 from the merchant services account into the FNBLI money market account (Bynoe/Novello) 5-0.

Infrastructure Committee (LN/JD):

The Director informed the Board that the work to replace the Annex driveways with more sustainable permeable pavers will begin this week, and should take about a week to complete.

Personnel Committee (GG/JD):

The committee will review the Director's updated contract once it is received from the lawyer. The contract wasn't updated last year, and needs minor edits.

Policy Committee (GG/KB):

The committee didn't meet last month, but will have some policies for review at the October meeting.

Strategic Planning Committee (KB/CB):

The Director let the Board know that the staff committee met to begin reviewing and brainstorming ways to implement the current plan. She will set a meeting up with the Board committee to begin reviewing the statistics sheet, and ways to improve how we collect more qualitative stats to share.

Unfinished Business: The Director spoke with Lauren Moore, the NYS Librarian, at the beginning of the month. Ms. Moore indicated that the State Library Archives will happily house the book by Mr. Douglass, since Ms. Kropp never heard back from the Rochester Public Library. This will increase visibility and reach of the book, by placing it in the state archives. Ms. Kropp will deliver the book in person to the State Library when she is upstate for NYLA business.

New Business: none

With no further business to discuss, the meeting adjourned at 8:17 PM (Bynoe/Giacomazzo) 5-0.
MOTIONS?

Next meeting: October 21 at 7:00 PM



Lisa Kropp, note taker



Courtney Bynoe, Board Secretary