



**Board of Trustees Meeting Minutes:
Tuesday, April 16, 2024 at 7:00 PM**

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Courtney Bynoe, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Assistant Director

Board President Jane Dietz called the meeting to order at 7:05 PM

Motion to adopt the agenda (Giacomazzo /Bynoe) 4-0.

Motion to adopt the prior meeting minutes (St. John/Giacomazzo) 4-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Giacomazzo/ St. John) 4-0.

Trustee Lori-Ann Novello joined the meeting at 7:34 PM.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN):

Motion to approve the results of the 2024-25 budget vote and trustee election as presented: 173-62, with Kathleen Busch elected to the term of Library Trustee (Novello/Bynoe) 5-0.

Infrastructure Committee (LN/JD): The Director shared a rendering for the outdoor furniture proposed for the reading garden area, and is working on quotes for the signage.

Motion to approve outdoor furniture from Young Equipment, Inc. at a cost of \$12,989.97 (Novello/St. John) 5-0.

Personnel Committee (KSJ/GG):

Policy Committee (JD/KSJ):

Motion to reaffirm the Conflict of Interest Policy (Bynoe/Giacomazzo) 5-0.

Motion to approve the revised Service Animal Policy (Bynoe/St. John) 5-0.

Motion to approve the revised Public Participation at a Board Meeting Policy (Bynoe/Giacomazzo) 5-0.

Motion to reaffirm the Information Display Policy (Bynoe/St. John) 5-0.

Motion to approve the revised Materials Selection Policy (St. John/Giacomazzo) 5-0.

Strategic Planning Committee (GG/CB): The Director shared a draft of the strategic plan with the graphics added to it. The Board commended Part-Time Clerk Maggie Nguyen on her beautiful design process.

Unfinished Business: Lisa and Caitlin are continuing to work on a home for the one antique book.

New Business:

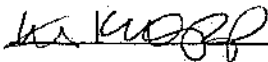
The Board discussed the Community Fellowship Dinner, which is on the same night as the May Board Meeting, as well as the night of the school district award to our Youth Services Librarians. The decision was made to keep the original night of the meeting as is, and to send one Trustee and the Assistant Director to the Community Fellowship Dinner.

Motion to enter into executive session at 8:15 PM to discuss personnel matters dealing with specific employee(s) and a patron incident (Giacomazzo/St. John) 5-0.

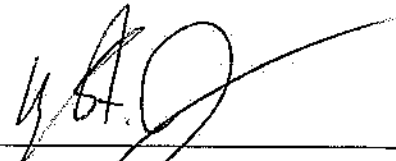
Motion to exit executive session at 8:55 PM (Giacomazzo/St. John) 5-0.

With no further business to discuss, the meeting adjourned at 8:56 PM (Giacomazzo/Novello) 5-0.

Next meeting: Monday, May 20 at 7:00 PM



Lisa Kropp, note taker



Kenneth St. John, Board Secretary