



Lindenhurst Memorial Library

Approved Board of Trustees Meeting Minutes: Monday, August 19 at 7:00 PM

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Courtney Bynoe, Secretary (7:20 PM with notice)
Lori-Ann Novello, Trustee
Kathleen Busch, Trustee
Lisa Kropp, Library Director

Board President Jane Dietz called the meeting to order at 7:00 PM

Motion to adopt the agenda (Giacomazzo/Novello) 4-0.

Motion to adopt the prior meeting minutes (Novello/Giacomazzo) 4-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the financial report, with receipts, cash flow, disbursements and warrants as presented (Novello/Giacomazzo) 4-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN):

The committee met to discuss the fiscal close of the 2023-24 budget with the following recommendations:

Motion to move \$50,000 from general fund into the employee benefits committed line (Novello/Giacomazzo) 4-0.

Motion to move \$100,000 from general fund into the capital project fund (Giacomazzo/Novello) 4-0.

Motion to move \$500,000 from the general fund into the FNBLI money market account (Novello/Busch) 4-0.

Motion to use \$15,926.94 from committed employee benefit line for final payout of time for retiree Peggy Furrer (Giacomazzo/Busch) 4-0.

Motion to use \$4,257.16 from committed employee benefit line for final payout of time for retiree Gloria Markowitz (Giacomazzo/Busch) 4-0.

Motion to use \$417.06 from committed employee benefit line for final payout of time for former employee Shannon Molinari (Giacomazzo/Busch) 4-0.

Infrastructure Committee (LN/JD):

Motion to approve additional cabinetry from McHugh Furnishings at a cost not to exceed \$20,000 for the Breeslau, Learning Lab, Staff Lounge and Venetian rooms (Busch/Giacomazzo) 4-0.

Trustee Bynoe joined the meeting at 7:20 PM.

Personnel Committee (GG/JD):

Motion to approve attendance Charlotte Buckleman at the New York Library Association annual conference in Syracuse, NY from November 6-9 at a cost not to exceed \$1,200 (Novello/Busch) 5-0.

Motion to approve attendance of Jessica DeCarlo, Janine Shepherd and Marisa Crowley at the 2024 LILRC Annual Conference: The Future of Reading, on October 18 in Bethpage, NY at a cost not to exceed \$350 (Bynoeo/Giacomazzo) 5-0.

Motion to appoint part-time library clerk Diane Collins at a contractual rate of \$18.30, not to exceed 17.5 hours a week per civil service guidelines (Novello/Giacomazzo) 5-0.

Motion to approve the August Personnel Report, a copy of which is included in the original meeting packet. (Giacomazzo/Bynoe) 5-0.

Policy Committee (GG/KB):

Motion to delete the Use of Volunteers policy (Bynoe/Novello) 5-0.

Motion to approve the revised Exhibits and Display policy (Bynoe/Novello) 5-0.

Motion to adopt the Holiday Displays policy (Bynoe/Novello) 5-0.

Strategic Planning Committee (KB/CB): no report.

Unfinished Business: The Director has a contact at Rochester Public Library who is interested in the book, as the author, Frederick Douglass, was a long time Rochester resident.

New Business: Motion to enter into executive session at 7:39 PM to discuss a specific employee and to discuss a specific corporation (Giacomazzo/Busch) 5-0.

Motion to exit executive session at 7:50 PM (Giacomazzo/Bynoe) 5-0.

Motion to grant an unpaid leave of absence from August 16, 2024 through December 31, 2024 to Custodial Worker II Joe Santiago (Giacomazzo/Busch) 5-0.

With no further business to discuss, the meeting adjourned at 7:51 PM (Novello/Bynoe) 5-0.

Next meeting: September 16 at 7:00 PM



Lisa Kropp, note taker



Courtney Bynoe, Board Secretary