



Draft Board of Trustees Meeting Minutes: Saturday, November 16, 2024 at 9:30 AM

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Lori-Ann Novello, Trustee
Kathleen Busch, Trustee
Courtney Bynoe, Trustee (entered meeting at 9:40 AM)
Lisa Kropp, Director
Caitlin Sempowich, Assistant Director

Board President Jane Dietz called the meeting to order at 9:36 AM

Motion to adopt the agenda (Novello/Busch) 4-0.

Motion to adopt the prior meeting minutes (Giacomazzo/Novello) 4-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the financial report, with receipts, cash flow, disbursements and warrants as presented (Busch/ Giacomazzo) 4-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN):

The committee is meeting November 20th to look at a first draft of the 2025-26 budget.

Infrastructure Committee (LN/JD):

The abandoned HVAC wall unit was removed from the playroom, and the front exterior brick was repaired as well as the wall of the playroom. The Director and Head of Youth Services have a meeting with the design team from BBS to explore options on better utilizing the space and adding some sensory units to the room.

Personnel Committee (GG/JD):

Motion to approve the resignation of part-time clerk Dianne Collins, effective October 31, 2024. (Novello/Busch) 5-0.

Motion to confirm the appointment of part-time library assistant Victoria Castellano, at a contractual rate of \$24.05, not to exceed 17.5 hours a week per civil service guidelines. (Giacomazzo/Bynoe) 5-0.

Policy Committee (GG/KB):

The committee is continuing to review policies prior to the December meeting. Action on a trustee training policy is anticipated.

Strategic Planning Committee (KB/CB):

The committee is meeting on December 9 to look at a draft of an updated stat sheet and outcome measurements for the current plan.

Unfinished Business:

The Director was able to bring the two antique books to Syracuse during the NYLA conference, and deliver them to an employee of the State Library. A deed of gift will be arriving shortly for our records. The State Library is thrilled to have these materials for their archives, where they will now be available for all residents to view.

New Business:

The Board discussed and voted on the 2025 operating budget for the Suffolk Cooperative Library System.

Motion to enter executive session at 10:28 AM to discuss a specific corporation/organization and a specific patron (Giacomazzo/Bynoe) 5-0.

Motion to exit executive session at 11:33 AM (Giacomazzo/Busch) 5-0.

With no further business to discuss, the meeting adjourned at 11:35 AM (Bynoe/Busch) 5-0.

Next meeting: Saturday, December 21 at 9:30AM

Lisa Kropp, note taker

Courtney Bynoe, Board Secretary