



## Draft Board of Trustees Meeting Minutes: Monday, October 21 at 7:00 PM

### **Present:**

Jane Dietz, President  
Gabrielle Giacomazzo, Vice-President  
Lori-Ann Novello, Trustee  
Kathleen Busch, Trustee  
Caitlin Sempowich, Assistant Director

Absent with notice: Courtney Bynoe, Secretary and Director Lisa Kropp

Guests: Janine Shepherd, Jack Nix and John Varrone from the LIU Public Library Administration and Management class were present to observe a public library board meeting. Resident Kailey Lokshin and members of her family were also present.

Board President Jane Dietz called the meeting to order at 7:00 PM

Motion to adopt the agenda (Giacomazzo/Novello) 4-0.

Motion to adopt the prior meeting minutes (Busch/Novello) 4-0.

Board President Jane Dietz welcomed Kailey and her family, and gave her a certificate of appreciation from the Library Board regarding her recent college essay highlighting the importance of the LindenHurst Library to her education and lifelong learning.

The Assistant Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the financial report, with receipts, cash flow, disbursements and warrants as presented (Giacomazzo/Busch) 4-0.

The Assistant Director gave her report to the Board, a copy of which is included in the original meeting packet.

### **Budget and Finance Committee (CB/LN):**

Meetings are planned for November and early December to begin the draft 2025-26 budget.

### **Infrastructure Committee (LN/JD):**

### **Personnel Committee (GG/JD):**

Motion to approve the resignation of Information Services Librarian, Noel Reich (Novello/Giacomazzo) 4-0. The Board expressed their gratitude to Ms. Reich for all of her hard work at the library.

### **Policy Committee (GG/KB):**

Motion to reaffirm the following policies: Interagency Collaboration, Lost and Found, SCLS Voting, Solicitation and Distribution, Staff Email (Busch/Novello) 4-0.

Motion to approve the revision of the Library Hours of Service policy (Giacomazzo/Busch) 4-0.

**Strategic Planning Committee (KB/CB):**

The committee will meet in early December to begin work on the statistics page and outcome measurement for the current plan.

**Unfinished Business:**

**New Business:**

Motion to partner with the Babylon Breast Cancer Coalition on their Turkeys against Cancer food drive, through November 23 (Novello/Giacomazzo) 4-0.

Motion to approve the 2025 holiday closings calendar (Busch/Giacomazzo) 4-0.

Motion to enter executive session at 7:23 PM to discuss a specific corporation/organization and a specific patron (Giacomazzo/Busch) 4-0.

Motion to exit executive session at 7:38 PM (Giacomazzo/Novello) 4-0.

With no further business to discuss, the meeting adjourned at 7:47 PM (Giacomazzo/Busch) 4-0.

Next meeting: Saturday, November 16 at 9:30AM

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Caitlin Sempowich, note taker

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Courtney Bynoe, Board Secretary