



**Board of Trustees Meeting Minutes: Thursday, July 11, 2024 immediately following 5:30 pm
Reorganization Meeting**

Present:

Jane Dietz, President
Gabrielle Giacomazzo, Vice-President
Courtney Bynoe, Secretary
Lori-Ann Novello, Trustee
Kathleen Busch, Trustee
Lisa Kröpp, Library Director
Caitlin Sempowich, Assistant Director
Former trustee Kenneth St. John also attended the meeting.

Board President Jane Dietz called the meeting to order at 5:49 PM

Motion to adopt the agenda (Bynoe/Giacomazzo) 5-0.

Motion to adopt the prior meeting minutes (Bynoe/Giacomazzo) 5-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the financial report, with receipts, cash flow, disbursements and warrants as presented (Giacomazzo/Bynoe) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN): no report.

Infrastructure Committee (LN/JD): the outdoor seating for the reading garden area is installed.

Personnel Committee (GG/JD): Motion to accept the retirement of Gloria Markowitz, Library Clerk, effective August 16, 2024 (Novello/Giacomazzo) 5-0.

The Board thanked Ms. Markowitz for her years of service to the library in our customer service department, and wished her the best in her retirement.

Motion to appoint part-time library clerk Diane Collins at a contractual rate of \$18.30, not to exceed 17.5 hours a week per civil service guidelines (Novello/Giacomazzo) 5-0.

Motion to approve attendance of Lisa Kröpp at the 2024 Virginia Library Association annual conference in Norfolk, VA from October 16-18 at a cost not to exceed \$2,000 (Novello/Giacomazzo) 5-0.

Motion to approve attendance of Lisa Kröpp, Caitlin Sempowich, Noel Reich, and Justine Rivera at the New York Library Association annual conference in Syracuse, NY from November 6-9 at a cost not to exceed \$6,000 (Novello/Bynoe) 5-0.

Policy Committee (GG/KB): Motion to approve the revised Financial Management policy (Bynoe/Giacomazzo) 5-0.

Strategic Planning Committee (KB/CB): no report.

Unfinished Business: Lisa will email her contacts at the New York State Library inquiring about the antique book to donate.

New Business: Motion to enter into executive session at 6:26 PM to discuss a specific corporation (Giacomazzo/Busch) 5-0.

Motion to exit executive session at 6:42 PM (Giacomazzo/Bynoe) 5-0.

With no further business to discuss, the meeting adjourned at 8:43 PM (Giacomazzo/Bynoe) 5-0.

Next meeting: August 19 at 7:00 PM

Lisa Kropp 8/19/24

Lisa Kropp, note taker

C. Bynoe 8/19/24

Courtney Bynoe, Board Secretary