



**Lindenhurst Memorial Library: Board of Trustees Reorganization Meeting Minutes:
Thursday, July 11 at 5:30 PM, Breslau Room.**

Attendance: Board members Jane Dietz, Lori Novello, Gabrielle Giacomazzo, Courtney Bynoe, and Kathleen Busch. Library Director Lisa Kropp, Assistant Director Caitlin Sempowich, and former trustee Kenneth St. John

- 1. CALL TO ORDER:** by President Jane Dietz at 5:31 PM
- 2. OATH OF OFFICE:** for Library Director Lisa Kropp, and new Board of Trustee member Kathleen Busch, were conducted by Outgoing Board Member Kenneth St. John, Esquire.
- 3. NOMINATIONS AND ELECTIONS:**
 - a. President: Gabrielle Giacomazzo nominated Jane Dietz, with a second by Courtney Bynoe (5-0.)
 - b. Vice-President: Lori Novello nominated Gabrielle Giacomazzo, with a second by Courtney Bynoe (5-0.)
 - c. Secretary: Gabrielle Giacomazzo nominated Courtney Bynoe, with a second by Lori Novello (5-0.)
- 4. COMMITTEE APPOINTMENTS:** President Dietz appointed the following committees:
 - a. Finance: Courtney Bynoe, Chair and Lori Novello, Co-Chair
 - b. Infrastructure: Lori Novello, Chair and Jane Dietz, Co-Chair
 - c. Personnel: Jane Dietz, Chair and Gabrielle Giacomazzo, Co-Chair
 - d. Strategic Review: Kathleen Busch, Chair and Courtney Bynoe, Co-Chair
 - e. Policy: Gabrielle Giacomazzo, Chair and Kathleen Busch, Co-Chair
- 5. APPOINTMENTS:** Motion to accept appointments A-F as outlined made by Lori Novello, second by Gabrielle Giacomazzo (5-0.)
 - a. Attorney, Andrew K. Martingale, at \$260 per hour
 - b. Auditor, Baldessari & Coster at a cost not to exceed \$14,000 per year
 - c. Treasurer, Matthew Barnes at \$350 per month
 - d. Custodian of petty cash, Lisa Kropp
 - e. Payroll certification, Lisa Kropp
 - f. Wire Transfers, Lisa Kropp
- 6. DESIGNATION OF BANKS:** Motion by Courtney Bynoe, second by Lori Novello, to approve the list of approved banks (5-0.)
 - a. First National Bank of Long Island (FNBLI)
 - b. TD Bank
 - c. Webster Bank

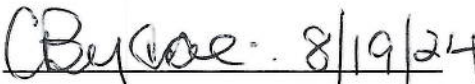
- d. Capital One
- 7. **OFFICIAL NEWSPAPERS:** Motion by Gabrielle Giazomazzo, second by Courtney Bynoe, to approve the list of approved newspapers (5-0.)
 - a. Long Island Business News
 - b. Babylon Beacon
 - c. Newsday
- 8. **Review** of Library's: [Conflict of Interest](#), [Code of Ethics](#), [Access to Public Records](#) policies; [New York State Open Meeting Law](#), and [Public Officer Law 18](#)

Motion to approve the revised Lindenhurst Memorial Library by-laws made by Lori Novello, second by Gabrielle Giazomazzo (5-0.)

- 9. **Approval** of board meeting schedule for the 2024-2025 fiscal year: Motion made by Lori Novello, second by Gabrielle Giazomazzo (5-0.)
 - a. July 11 at 5:30 pm (reorganization and regular meeting)
 - b. August 19 at 7:00 pm
 - c. September 16 at 7:00 pm
 - d. October 21 at 7:00 pm
 - e. November 16 at 9:30 am
 - f. December 21 at 9:30 am
 - g. January 22 at 7:00 pm
 - h. February 24 at 7:00 pm
 - i. March 22 at 9:30 am
 - j. April 23 at 7:00 pm
 - k. May 19 at 7:00 pm
 - l. June 16 at 7:00 pm

- 10. **ADJOURNMENT** at 5:48 PM on a motion by Gabrielle Giacomazzo, second by Courtney Bynoe (5-0.)

 8/19/24
Lisa Kropp, note taker

 8/19/24
Courtney Bynoe, Board Secretary