



Approved Board of Trustees Meeting Minutes: Monday, June 17, 2024 at 7:00 PM

Present:

Gabrielle Giacomazzo, Vice-President
Kenneth St. John, Secretary
Lori-Ann Novello, Trustee
Lisa Kropp, Library Director
Caitlin Sempowich, Assistant Director

Trustee Courtney Bynoe was absent with notice as well as Trustee Jane Dietz. Trustee Kenneth St. John was late with notice and entered the meeting at 7:28 PM

Three members of the public attended the meeting.

Board Vice -President Gabrielle Giacomazzo called the meeting to order at 7:29 PM

Motion to adopt the agenda (Novello/St. John) 3-0.

Motion to adopt the prior meeting minutes (Novello/St. John) 3-0.

Lindenhurst resident Deb Auffiero addressed the Board regarding other patron's disrespectful behavior, in her view, to staff members at the front desk. She also mentioned that other libraries are open on holidays when the schools are closed, and wanted the Board to consider being open for more hours. The Board members listened with interest, and thanked her for sharing her comments.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (St. John/Novello) 3-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

Budget and Finance Committee (CB/LN): no report.

Infrastructure Committee (LN/JD): Motion to approve Impressive Properties to rebuild the two annex driveways with permeable pavers at a cost not to exceed \$25,000 (St. John/Novello) 3-0.

Motion to approve payment 13 to Cooper Power & Lighting Corp. in the amount of \$36,379.80 (Novello/St. John) 3-0.

Motion to approve the use of \$7,732.48 from technology committed funds to pay the balance of 25 new laptops for staff use (St. John/Novello) 3-0.

Personnel Committee (KSJ/GG): Motion to accept the retirement of Peggy Furrer, Principal Account Clerk, effective July 26, 2024 (Novello/St. John) 3-0.

The Board thanked Ms. Furrer for her years of service to the library in our technical services and customer service departments, and wished her the best in her retirement.

Motion to appoint Kara Thomas to a 25-hour Librarian I position as of July 1, 2024, at a contractual rate of \$31.37 per hour (Novello/St. John) 3-0.

Motion to move Library Clerk Tom Normandy from a 25-hour a week position to a full-time 35-hour Library Clerk position, effective July 1, 2024 at a contractual rate of \$36,593 (Novello/St. John) 3-0.

Policy Committee (JD/KSJ):

Motion to reaffirm the following policies: Whistleblower, Workplace Violence Prevention, No Smoking, and Unattended Vulnerable Adult (St. John/Novello) 3-0.

Strategic Planning Committee (GG/CB): no report.

Unfinished Business: Lisa and Caitlin are continuing to work on a home for the one antique book.

New Business: Motion to enter into executive session at 8:23 PM to discuss a specific corporation and the annual evaluations of management/confidential employees (St. John/Novello) 3-0.

Motion to exit executive session at 8:52 PM (St. John/Novello) 3-0.

Motion to approve Schedule 2024-A of management/confidential staff, a copy of which is attached to the original board packet (St. John/Novello) 3-0.


Motion to approve NYSID to begin digitizing all paper payroll records at a cost not to exceed \$11,725 (Novello/St. John) 3-0.

With no further business to discuss, the meeting adjourned at 8:56 PM (Novello/St. John) 3-0.

Next meeting: Reorganization Meeting of the Board: July 11, 2024 at 5:30 PM, immediately followed by a regular board meeting



Lisa Kropp, note taker


Kenneth St. John, Board Secretary