



**Approved Board of Trustees Meeting Minutes:  
Saturday, March 16, 2024 at 9:30 am**

**Present:**

Jane Dietz, President  
Gabrielle Giacomazzo, Vice-President  
Kenneth St. John, Secretary  
Lori-Ann Novello, Trustee  
Courtney Bynoe, Trustee  
Lisa Kropp, Library Director  
Caitlin Sempowich, Assistant Director  
Guests: Andrew Martingale, Library Attorney and a member of the public

Board President Jane Dietz called the meeting to order at 9:30 AM.

Motion to adopt the agenda (Giacomazzo /Bynoe) 5-0.

Motion to adopt the prior meeting minutes (St. John/Giacomazzo) 5-0.

The Director shared correspondence with the Board, copies of which are included in the meeting packet.

Motion to enter into executive session at 9:32 AM to discuss pending arbitration, and personnel matters dealing with specific employee(s) (Bynoe/Giacomazzo) 5-0.

Motion to exit executive session at 10:05 AM (Giacomazzo/St. John) 5-0.

Motion to adopt the Treasurer's Report as presented, including receipts, disbursements, warrants and cash flow (Bynoe/ Giacomazzo) 5-0.

The Director gave her report to the Board, a copy of which is included in the original meeting packet.

**Budget and Finance Committee (CB/LN):** Kathleen Busch returned a petition for the open board of trustees seat. Trustee Kenneth St. John indicated that he is not running for re-election due to personal reasons. The Board thanked him for his strong efforts on behalf of the Lindenhurst community.

**Infrastructure Committee (LN/JD):** The committee met on March 7 to review the work at the Annex and the Backyard. They were updated regarding the replacement of floor tiles that have remained scuffed since construction was completed, and are aware custodial is monitoring the new tiles.

**Personnel Committee (KSJ/GG):** Motion to approve attendance at the Long Island Library Conference for five employees and one trustee at a cost not to exceed \$500 (Giacomazzo/Novello) 5-0.

Motion to approve the resignation of part-time library clerk Skylar Mahoney (Novello/St. John) 5-0.

**Policy Committee (JD/KSJ):**

Motion to approve the Adult Volunteers policy (Bynoe/Giacomazzo) 5-0.

Motion to approve the revised Anti-Nepotism and Access to Public Records policies (St. John/Giacomazzo) 5-0.

**Strategic Planning Committee (GG/CB):**

**Unfinished Business:** Lisa and Caitlin are working on information regarding the antique books.

**New Business:**

Motion to approve the 2023 New York State Annual Report (Giacomazzo/Bynoe) 5-0.

**Public Expression:** A member of the public commended the customer service skills of our staff, and shared some suggestions regarding a local citizenship class at the library, the Friends of the Library, and the fish tank.

With no further business to discuss, the meeting adjourned at 11:06 AM (Bynoe/St. John) 5-0.

Next meeting: Tuesday, April 16 at 7:00 PM



Lisa Kropp, note taker



Kenneth St. John, Board Secretary