

## **Library Hours of Service Policy**

Library Hours of operation are determined by the Library Board. They are posted at the Library's main entrance and its website. The Library will close once a year to the public on a Friday in December for in-service staff development training. Advance notice to the public of the specific date will be posted at least two weeks in advance.

Notices about any weather related or emergency closures will be posted on the Library's social media accounts, website, and by recorded message on the phone system. The issuance of an emergency closing is the responsibility of the Director, in consultation with the Board President, or his/her designee in the absence of the Director.

Revised and adopted April 8, 2017

Revised: May 30, 2020

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