



## **Standard Work Day Policy**

The Board of Trustees of the Lindenhurst Memorial Library, Location code 51189, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

All Department of Civil Service titles established at this location: 7 hours, with the exception being Head Custodian, Custodial Worker III, II and I being 8 hours.

Adopted September 22, 2018

Revised May 20, 2024