

APPROVED MINUTES
Lindenhurst Memorial Library Board of Trustees Special Board Meeting
Thursday, June 10 at 5:30 pm

The Lindenhurst Memorial Library held a special board meeting on June 10, 2021. Present in person were Board Members Jane Dietz, Gabrielle Giacomazzo, Lori-Ann Novello, and Kenny St. John. Library Director Lisa Kropp was also present, along with Network and Systems Specialist Brett Whiteford. Board member Annette DeLuca was present virtually on Zoom.

Board President Jane Dietz called the meeting to order at 5:31 pm.

Motion to adopt the meeting agenda made by Mr. St. John, seconded by Ms. Novello. Motion carried. (5-0)

Ms. Dietz shared that the Infrastructure Committee met on June 9 with Ms. Kropp to discuss the June 3 bid opening. She asked Ms. Kropp and Infrastructure Committee Chair Ms. Novello to share the results of the meeting.

Ms. Kropp said that the bid opening on June 3 went very smoothly. Contractors were able to view the bid opening via Zoom, and over 30 participants watched the process with Park East Construction Management and BBS Architects handling the bid documents. Ten general contractors submitted a bid, eight mechanical contractors, four plumbing contractors, and eight electrical contractors submitted bids. As per law, the Library is bound to award contracts to the "lowest responsible bidder" for each prime contract. BBS and Park East vetted the bids, met with the contractors, and submitted award letters to the Library.

Ms. Dietz asked if the Director, staff member, or any Board of Trustee members had any relationship or business ties to any of the listed vendors that would be in violation of our Conflict of Interest policy. There are no business or personal relationships to any of the companies in question.

Motion to award the general construction contract to RENU Contracting and Restoration Inc. of Copiague, NY at a total award amount of \$5,682,100 made by Ms. Novello, seconded by Ms. Giacomazzo. (5-0).

Motion to award the electrical construction contract to Cooper Power and Lighting Corp. of Farmingdale, NY at a total award amount of \$843,000 made by Ms. Giacomazzo, seconded by Mr. St. John (5-0).

Motion to award the plumbing construction contract to Hartcorn Plumbing and Heating Corp. of Ronkonkoma, NY at a total award amount of \$424,000 made by Ms. DeLuca, seconded by Ms. Giacomazzo (5-0).

Motion to award the mechanical construction contract to KG Mechanical of Farmingdale, NY at a total award amount of \$486,000 made by Mr. St. John, seconded by Ms. DeLuca (5-0).

With no further business to conduct, Ms. Dietz adjourned the meeting at 5:42 pm, on a motion by Ms. Novello, seconded by Mr. St. John (5-0).

Future Board meeting date: June 22 at 6:30 pm.

Lisa Kropp

Annette DeLuca

Recorder of Minutes

Board Secretary