

**APPROVED MINUTES**  
**Lindenhurst Memorial Library Board of Trustees Board Meeting**  
**Tuesday, June 22 at 6:30 pm**

The Lindenhurst Memorial Library held a special board meeting on June 22, 2021. Present in person were Board Members Jane Dietz. Library Director Lisa Kropp was also present, along with Network and Systems Specialist Brett Whiteford. Board members Annette DeLuca, Gabrielle Giacomazzo, Lori-Ann Novello, and Kenny St. John were present virtually on Zoom. BBS Architect Jim Weydig attended as a guest in person.

Board President Jane Dietz called the meeting to order at 6:32 pm.

Motion to adopt the meeting agenda made by Ms. DeLuca, seconded by Ms. Giacomazzo. Motion carried. (5-0)

Motion to adopt the prior meeting minutes from the May 18 and the June 10 Board meetings made by Ms. DeLuca, seconded by Ms. Giacomazzo. Motion carried. (5-0)

Jim Weydig gave a building project update. The building is being turned over to Park East Construction Management and the project contractors on July 1. Mr. Weydig showed the Board two sample products for Dryvit and aluminum interlocking panels for the front curved section of the building, where the library's name will be displayed. He noted that both products would protect the budget for the project, while maintaining the original image presented. The Dryvit has a 25 year life span expectancy. He will report back to the board with the life span of the aluminum panels so the Board can choose an option at the July meeting.

Ms. Kropp noted in correspondence a thank you letter from a Boy Scout troop to Youth Services Librarian Charlotte Buckleman for her work with the troop.

Motion to adopt the Treasurer's Report made by Ms. DeLuca, seconded by Mr. St. John. Motion carried (5-0).

Ms. Kropp presented her Director's Report, a copy of which is in the original board meeting packet. She thanked Assembly member Kimberly Jean-Pierre for \$20,000 in bullet aid funding towards our newly formed "Library of Things" circulating collection. She also noted that she attended the June 14 BID annual membership meeting as their featured speaker about the Library and its partnerships with local businesses and organizations. The Wel Apartments asked afterwards to work on some programs together for their new residents this summer.

The Building Project update is also included in the original board-meeting packet. Ms. Kropp thanked the Youth Center for giving our Teen Zone artwork a new home. We have recycled three 30-yard dumpsters worth of mixed metal. We are on target for a July 1 start date, with construction fencing and preliminary site work taking place. Letters were mailed to all Lee Avenue residents informing them of this, along with direct contact information for the Director's office.

The Infrastructure committee met to discuss the building project. All other committee meetings are being scheduled for end of June/beginning of July. The Policy Committee will have the draft background check policy for discussion and approval at the regular July meeting.

Under new business, Ms. Kropp shared plans to close two old accounts that are no longer used – the public funds and the windows on wellwood accounts can both have remaining funds moved into the public money market savings account. She also explained that a transfer from the merchant services account (which takes credit card payments) can be made into the public money market savings account as well to receive better interest. This was discussed and approved by our auditing firm, Baldessari and Coster.

Motion to close the public funds account and transfer the balance of \$26,153.71 to the public money market savings account made by Ms. Giacomazzo, second by Ms. DeLuca. Motion carried (5-0).

Motion to close the windows on wellwood account and transfer the balance of \$6,074.30 to the public money market savings account made by Mr. St. John, second by Ms. Novello. Motion carried (5-0).

Motion to transfer \$30,000 to the public money market savings account from the merchant services account made by Ms. DeLuca, second by Mr. St. John. Motion carried (5-0).

With New York State ending its state of emergency regarding COVID-19, Ms. Kropp asked the Board to take action and allow employees who show proof of vaccination to have the option of not wearing a mask while indoors.

Motion to make mask wearing inside for vaccinated staff optional with proof of vaccination. Motion made by Ms. DeLuca, seconded by Mr. St. John. Motion carried (5-0).

Ms. Kropp presented the following list of dates for the July 2021-22 fiscal year for approval:

Wednesday, July 7 (reorganization meeting), Tuesday July 20 and August 17 at 6:30 pm, Monday, September 20 at 6:30 pm, Saturdays: October 16, November 20 and December 18 at 9:30 am

Motion to adopt the 2021-22 board-meeting schedule by Ms. Giacomazzo, seconded by Ms. DeLuca. Motion carried (5-0).

Motion to enter executive session at 7:32 pm, to discuss ongoing contract negotiations made by Ms. DeLuca, seconded by Mr. St. John. Motion carried (5-0).

Motion to exit executive session at 7:54 pm made by Ms. Novello, seconded by Ms. DeLuca. Motion carried (5-0).

With no further business to conduct, Ms. Dietz adjourned the meeting at 7:55 pm, on a motion by Ms. Novello, seconded by Ms. DeLuca. Motion carried (5-0).

Future Board meeting date: July 7 at 6:30 pm.

Lisa Kropp

Annette DeLuca

---

Recorder of Minutes

---

Board Secretary